

Funding in the field of Art.Research

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Start-up funding for research proposals

Employees and post-docs (alumni, up to 2 years after defence) of the University of Arts Linz can apply for start-up funding for the preparation of highly qualified research project proposals.

Start-up funding is open to artistic-scientific staff. This also includes third-party funded staff, provided that cost coverage or funding from third-party funds is not an option.

Start-up funding can be used to support applications for longer-term funding with a duration of at least one year, such as FWF, FFG, or EU projects. Applications for funding of a shorter duration or for one-off grants cannot be supported. As part of the start-up funding for research proposals, grants for translation and proofreading can also be applied for (see below). Start-up funding can only be awarded for future funding applications. Funding applications that have already been submitted cannot be funded or supported retroactively. The modules can be submitted individually or together.

Module 1: Start-up financing for staff

Who and what is funded?

Start-up funding Module 1: Staff is either:

- a) intended as financial support to receive administrative support during the preparation of the application (contract for work, increase of administrative part-time positions)
- b) or for the completion of further training in the context of the funding application (workshop, coaching, travel expenses, etc.). This form of support is booked on a financial account by the respective department and can be used for the requested funds.

Start-up funding can be linked to the condition of completing further training on the topic of funding applications (e.g. FWF-PEEK workshop).

What needs to be submitted?

To apply for start-up funding, please submit the following documents:

- a 5-page description of the project on the basis of which you are planning the funding application, including a rough schedule, information on the call for proposals
- an overview of the people involved and their division of labour in the funding application and in the project
- information about the extent of your employment relationship(s) during the period of receipt of start-up funding
- the reasoned endorsement by the management of the hosting institute/department
- a cost breakdown (what should be funded and to what extent?)

How much is the start-up funding for staff?

- If granted, the start-up financing can be granted for a maximum of 6 months in the amount of a maximum of EUR 1,000.-- per month.
- Start-up funding can be awarded a maximum of once per person per year.

- Please note that the recipients of start-up financing are responsible for any social security and taxation of their income.
- The processing is carried out by the Art.Research department. In any case, the costs stated in the cost calculation submitted in advance may not be exceeded.

Module 2: Translation/proofreading research proposals

What is funded?

As part of the start-up funding, grants may also be applied for for the translation and proofreading of high-quality research proposals.

What needs to be submitted?

Detailed information on the project:

- a 5-page description of the project on the basis of which you are planning the funding application (including a rough schedule)
- an overview of the people involved and their division of labour in the funding application and in the project
- a precise cost calculation, enclosing the offer for translation/proofreading
- the reasoned endorsement by the management of the hosting institute/department

How much is the grant for translation and proofreading?

- If granted, the support can amount to a maximum of EUR 1,000.--.
- Only verifiable costs in connection with the corresponding project can be funded.
- A grant for translation and proofreading can be awarded a maximum of once per person per year.
- The costs will only be reimbursed retrospectively after presentation of proof of the costs. The processing is carried out by the Art.Research department. In any case, the costs stated in the cost calculation submitted in advance may not be exceeded.

When and where should the application be submitted?

Submission is done via the submission system under <https://calls.kunstuni-linz.at>

Applications can be submitted at any time. Applications must be received no later than two weeks before the quarterly funding allocation meeting in order to be considered. It must be taken into account that an examination is carried out in advance with regard to legal, personnel and resource-related aspects in connection with the project. Regulations for third-party funded projects must be observed and adhered to. At the award meetings, the applications are decided in the form of a (non-binding) recommendation to the Rectorate. The final decision on the granting or non-granting of funding is made by the Rectorate. There is no entitlement to receive support. Further financial subsidies are to be announced. There is no possibility of double funding.

We ask you to submit your application in time!

If the deadline for submitting an application is, for example, at the beginning of April and the maximum duration of the start-up financing of 6 months is applied for, this would make the start of the start-up financing approximately beginning of October the year before. Therefore,

please submit your application for start-up funding in such a way that a decision on your application can be made in good time before October. Thank you!

The award meetings take place four times a year. The current dates can be found on the website under <https://www.kunstuni-linz.at/aktuelles/foerderungen-fuer-mitarbeiterinnen/foerderungen-im-bereich-kunstforschung>

Participants in the award meeting:

- Vice-Rector for Teaching and the Arts
- Vice-Rector for Research
- One representative of the Research Board (each delegated for one year)
- One representative of Art.Research, PhD Department
- One representative of Art.Research

Contact

If you have any questions, please contact vizerektorat.forschung@kunstuni-linz.at

Start-up funding for PhD candidates and post-docs (alumni, up to 2 years after defence)

PhD candidates and post-docs (alumni, up to 2 years after defense) of the University of Arts Linz can apply for start-up funding from the University of Arts Linz in preparation for funding applications.

Who and what is funded?

- The start-up funding is open to enrolled PhD candidates and post-docs (alumni, up to 2 years after defence) of the University of Arts Linz.
- Start-up funding can be awarded for applications for scholarships, research projects, career development or research groups, etc.
- Start-up funding can be used to support applications for longer-term funding, such as the OeAW DOC Fellowship, Gerda Henkel Fellowship, FWF Principal Investigator Projects, FWF Arts-Based Research (PEEK), etc.
- PhD candidates can usually only be supported in the preparation of scholarship applications. Only in justified exceptional cases can start-up funding be awarded to PhD candidates for the preparation of another funding application.
- The following are not supported:
 - o Application for short-term funding or one-off grants
 - o Application for funding from the University of Arts Linz (e.g. fellowships of the IFK, graduation scholarship, etc.)
- Start-up funding can only be awarded for future funding applications up to the submission deadline. Funding applications that have already been submitted cannot be funded or supported retroactively.
- Start-up funding is intended as financial support to be able to work mainly on the preparation of funding applications during the funding period. Start-up financing with simultaneous full-time employment is not possible.
- Start-up funding can be linked to the condition of completing further training on the topic of funding applications (e.g. FWF-PEEK workshop).

What needs to be submitted?

To apply for start-up funding, please submit the following documents:

- a 5-page description of the project on the basis of which you are planning the funding application, including a rough schedule
- an overview of the persons involved and their division of labour in the funding applications and in the project
- Information on the planned submissions:
 - o For which funding channels are you planning submissions?
 - o What are the deadlines for the respective funding channels?
 - o How high is the funding amount for the respective funding channels (duration and monthly amount or total funding)?
 - o What are the submission requirements and to what extent do you meet them?

- information about the extent of your employment relationship(s) during the period of receipt of start-up funding
- Post-docs (alumni, up to 2 years after defence): confirmation of the involved department
- PhD candidates: reasoned endorsement of the PhD supervisor and the current supervision agreement

How much is the start-up funding?

- If granted, the start-up funding can be awarded for a maximum of 6 months at EUR 1,000.-- per month.
- Applications for *scholarships* are usually funded with a maximum funding period of 3 months of EUR 1,000.-- each.
- The start-up funding is tied to the binding submission of the planned applications; the last payment will only be transferred after all submission confirmations have been submitted.
- Start-up funding can be awarded a maximum of once per person per year.
- Please note that the recipients of the start-up financing are responsible for any social security and taxation of their income. In particular, the start-up funding and the funded activity do not establish any kind of employment relationship with the University of Arts Linz. Exception: OeAW-Doc scholarships acquired through start-up funding will only be processed by employment.

When and where should the application be submitted?

Submission is done via the submission system under <https://calls.kunstuni-linz.at>

Applications can be submitted at any time. Applications must be received no later than two weeks before the quarterly funding allocation meeting in order to be considered. It must be taken into account that an examination is carried out in advance with regard to legal, personnel and resource-related aspects in connection with the project. Regulations for third-party funded projects must be observed and adhered to. At the funding allocation meetings, the applications are decided in the form of a (non-binding) recommendation to the Rectorate. The final decision on the granting or non-granting of funding is made by the Rectorate. There is no entitlement to receive support. Further financial subsidies are to be announced. There is no possibility of double funding.

We ask you to submit your application in time!

If the deadline for submitting an application is, for example, at the beginning of April and the maximum duration of the start-up financing of 6 months is applied for, this would make the start of the start-up financing approximately beginning of October the year before. Therefore, please submit your application for start-up funding in such a way that a decision on your application can be made in good time before October. Thank you!

The funding allocation meetings take place 4 times a year. The current dates can be found on the homepage under <https://www.kunstuni-linz.at/aktuelles/foerderungen-fuer-mitarbeiterinnen/foerderungen-im-bereich-kunstforschung>

Participants in the award meeting:

- Vice-Rector for Teaching and the Arts
- Vice-Rector for Research
- One representative of the Research Board (each delegated for one year)
- One representative of Art.Research, PhD Department
- One representative of Art.Research

Contact

If you have any questions regarding funding applications from PhD candidates, please contact phd.office@kunstuni-linz.at

If you have any questions regarding funding applications from post-docs, please contact vizerektorat.forschung@kunstuni-linz.at

Conference funding

Funding is provided for active contributions to conferences, conventions, etc. of international renown.

Who and what is funded?

- Employees of the artistic-scientific staff of the University of Arts Linz, third-party funded project staff and properly enrolled PhD candidates are eligible to apply (third-party funded employees are only eligible to apply if the costs are not covered by the project funding). External lecturers are not eligible to apply.
- Conference/convention participation of employees: For the duration of the absence from the place of work, a business trip request must be submitted to the Human Resources department in time before the start of the trip. For this purpose, the form "Konferenzförderung-Formular" must be used, which can be accessed on the intranet of the University of Arts Linz under <https://teams.kunstuni-linz.at/novl/intranet> under the menu item "Personelles".
- Two possible situations are to consider for the business trip application:
 - o Full cost coverage through conference funding: The business trip application must be submitted as a cost-neutral business trip request for the University of Arts Linz (i.e., only the approval of the business trip is requested, but no business trip expense billing can be made). The full assumption of costs and the amount of conference funding must be confirmed by the Art.Research department on the business trip form.
 - o Only partial cost coverage by the conference funding / differential costs will be covered by the responsible department: In the business trip request, it must be noted that the conference funding does not fully cover the business travel costs. If the respective responsible department head agrees in advance and the corresponding budgetary coverage is provided, the difference can be claimed from the University of Arts Linz by way of a business trip expense report. If the differential costs are covered by the respective department, this must be confirmed by the supervisor/budget officer on the business trip request.
- The business trip request must therefore contain:
 - o Notice and confirmation (from the Art.Research department) that conference funding has been granted
 - o Amount of conference funding granted
 - o If the conference funding does not fully cover the costs of the business trip: Difference in travel expenses that is not covered by the conference funding and will therefore have to be reimbursed by way of the business trip billing (prerequisite: approval of the responsible department head + budgetary coverage)
 - o Conference/convention participation by employees outside of working hours (especially on weekends) is possible, but in this case there is no entitlement to compensatory time or other compensation for the times of conference/convention participation
- Only verifiable travel expenses, accommodation costs, and conference fees can be funded and processed.
- Financial subsidies from third parties must be announced immediately (especially since the amount of funding is reduced accordingly by such subsidies).
- The amount of funding must not exceed the actual financing requirement.

- Please note that flights within Europe are only approved in exceptional cases and public transport is preferred.

What needs to be submitted?

- Prior to participation in the conference/convention: Reasons for participation with reference to research/development and/or development of the arts/teaching, information on the planned stay (conference name, place and country, type and title of the active contribution, dates of stay, etc.), information on the personnel status, confirmation of active participation by the conference organisers as well as an overview of costs, justified endorsement by the institute/department management, in the case of PhD candidates: reasoned endorsement of the PhD supervisor.
- PhD candidates must also submit a current supervision agreement.
- Artistic-scientific staff must also submit proof of the entry of the funded work in the research performance database.
- No later than 6 months after participation in the conference/convention: submit the cost reimbursement form as well as receipts of the actual eligible costs incurred, confirmation of participation and the contribution paid to the VR Research Secretariat.

How much is the conference funding?

- The maximum funding amount per participation in an international conference taking place in Austria or per participation in an online conference per applicant is EUR 300.--.
- The maximum amount of funding per international trip per applicant is EUR 800.--.
- The maximum funding amount per applicant in a calendar year is EUR 1,000.--.

The funding will only be paid out after submission of all receipts of the actual costs incurred and, in the case of employees of the artistic-scientific staff, proof of entry in the research database of the University of Arts Linz.

When and where should the application be submitted?

Submission is done via the submission system under <https://calls.kunstuni-linz.at>

Deadlines

- Applications can be submitted at any time. Conference funding is decided outside of the award meetings: monthly during the lecture periods and once in August. Applications must be received at least two weeks before the respective deadline in order to be processed. The jury decides in the form of a (non-binding) recommendation to the Rectorate. The final decision on the granting or non-granting of funding is made by the Rectorate. A trip is only permitted after the Rectorate has granted funding.
- There is no entitlement to funding of any kind.

Jury:

- Vice-Rector for Teaching and the Arts
- Vice-Rector for Research
- One representative of the Research Board (each delegated for one year)
- One representative of Art.Research, PhD Department
- One representative of Art.Research

Contact

If you have any questions, please contact vizerektorat.forschung@kunstuni-linz.at

Publication grant print

Grants can be applied for for monographs, anthologies, exhibition catalogues, and artists' publications that have been created as part of the work at the University of Arts Linz.

Who and what is funded?

Employees of the artistic-scientific staff of the University of Arts Linz and third-party funded project staff are eligible to apply. Third-party funded employees are eligible, provided that the costs cannot be claimed within the project financing. External lecturers are not eligible.

Quality assurance and international visibility must be proven, either by a description of the quality assurance process (peer review, editorial board, etc.) or by a publication commitment from an internationally active publisher. Publications that are self-published (e.g. with ISBN number of the university) are generally not funded.

Only verifiable costs in connection with the respective project can be funded and processed.

What needs to be submitted?

Detailed information on the project:

- Brief description of the project's connection to the University of the Arts, title, summary, table of contents.
- Publisher, artists, authors, year of publication, printing company, number of copies, number of pages

Please also address the following aspects:

- International visibility and quality assurance
- Reasons for the choice of publisher, target audience
- Exact cost calculation including justification

How much is the publication funding?

- If granted, the support can amount to a maximum of EUR 3,000.--.
- Only verifiable costs in connection with the corresponding publication can be billed; this means that costs are only reimbursed retrospectively after proof of the actually incurred costs has been submitted. The processing is carried out by the Art.Research department. In any case, the costs stated in the cost calculation submitted in advance may not be exceeded.
- Publication funding can be awarded a maximum of once per person per year.

Declaration of consent:

At the same time as submitting the application, the applicant undertakes:

- to comply with the guidelines for good scientific practice,
- to use any funding only for the costs of the submitted publication project in accordance with its intended purpose or, in the event of any subsequent impracticability of the publication, to repay any funding that may have already been received in full without being asked to do so,
- to include the note "Printed with the support of the University of Arts Linz" in the publication,

- to deliver 20 complimentary copies to the library of the University of Arts Linz, free of charge.
- Proof of entry in the research database of the University of Arts Linz.

When and where should the application be submitted?

Submission is done via the submission system under <https://calls.kunstuni-linz.at>

- Applications can be submitted at any time. Applications must be received no later than two weeks before the quarterly funding allocation meeting in order to be considered. At the funding allocation meetings, the applications are decided in the form of a (non-binding) recommendation to the Rectorate. The final decision on the granting or non-granting of funding is made by the Rectorate. Further financial subsidies are to be announced. There is no possibility of double funding. There is no entitlement to receive support.

The funding allocation meetings take place 4 times a year. The current dates can be found on the homepage under <https://www.kunstuni-linz.at/aktuelles/foerderungen-fuer-mitarbeiterinnen/foerderungen-im-bereich-kunstforschung>

Participants in the award meeting:

- Vice-Rector for Teaching and the Arts
- Vice-Rector for Research
- One representative of the Research Board (each delegated for one year)
- One representative of Art.Research, PhD Department
- One representative of Art.Research

Contact

If you have any questions, please contact vizerektorat.forschung@kunstuni-linz.at

Publication grant for hybrid and digital publication formats

Grants can be applied for for digital or hybrid publications that have been created as part of the work at the University of Arts Linz.

Who and what is funded?

Employees of the artistic-scientific staff of the University of Arts Linz and third-party funded project staff are eligible to apply. Third-party funded employees are eligible, provided that the costs cannot be claimed within the project financing. External lecturers are not eligible.

Quality assurance and international visibility must be proven, either by a description of the quality assurance process (peer review, editorial board, etc.) or by a publication commitment from an internationally active publisher. Publications that are self-published (e.g. with ISBN number of the university) are generally not funded.

Only verifiable costs in connection with the respective project can be funded and processed.

What needs to be submitted?

Detailed information on the project:

- Brief description of the project's connection to the University of Arts Linz
- Description of the publication format/platform
- Sponsors/publishers, artists, authors, publication period

Please address the following aspects:

- International visibility and quality assurance
- Justification of the publication format, target audience
- Proof of permanent availability in a repository or similar
- Open access questions
- Exact cost calculation including justification

How much is the publication funding?

- If granted, the support can amount to a maximum of EUR 2,000.--.
- Only verifiable costs in connection with the corresponding publication can be billed; this means that costs are only reimbursed retrospectively after proof of the actually incurred costs has been submitted. The processing is carried out by the Art.Research department. In any case, the costs stated in the cost calculation submitted in advance may not be exceeded.
- Publication funding can be awarded a maximum of once per person per year.

Declaration of consent:

At the same time as submitting the application, the applicant undertakes:

- to comply with the guidelines for good scientific practice,
- to use any funding only for the costs of the submitted publication project in accordance with its intended purpose or, in the event of any subsequent impracticability of publication, to repay any funding already received in full without being asked to do so,
- to affix the note "Produced with the support of the University of Arts Linz".
- Proof of entry in the research database of the University of Arts Linz.

When and where should the application be submitted?

Submission is done via the submission system under <https://calls.kunstuni-linz.at>

- Applications can be submitted at any time. Applications must be received no later than two weeks before the quarterly award meeting in order to be considered. At the award meetings, the applications are decided in the form of a (non-binding) recommendation to the Rectorate. The final decision on the granting or non-granting of funding is made by the Rectorate. There is no entitlement to receive support. Further financial subsidies are to be announced. There is no possibility of double funding.

The award meetings take place 4 times a year. The current dates can be found on the homepage under <https://www.kunstuni-linz.at/aktuelles/foerderungen-fuer-mitarbeiterinnen/foerderungen-im-bereich-kunstforschung>

Contact

If you have any questions, please contact vizerektorat.forschung@kunstuni-linz.at

Publication grant for journal contributions

Grants can be applied for for contributions that have been created as part of the work at the University of Arts Linz in high-quality, international journals.

Who and what is funded?

Employees of the artistic-scientific staff of the University of Arts Linz, third-party funded project staff and PhD candidates are eligible to apply. Third-party funded employees are eligible, provided that the costs cannot be claimed within the project financing. External lecturers are not eligible. The following are financed: proofreading costs, fees for publication to a reasonable extent.

Quality assurance and international visibility must be proven, either by a description of the quality assurance process (peer review, editorial board, etc.) or by a publication commitment from an international publisher. Publications that are self-published (e.g. with ISBN number of the university) are generally not funded.

Only verifiable costs in connection with the respective project can be funded and processed.

What needs to be submitted?

Detailed information on the project:

- Title and abstract, possible co-authors
- Journal: name, short description
- Status of the submission process (submitted, approved, etc.)

Please address the following aspects:

- International visibility and quality assurance (usually: review procedure)
- Open access questions
- Exact cost calculation including justification

How much is the publication funding?

- If granted, the support can amount to a maximum of EUR 2,000.--.
- Only verifiable costs in connection with the corresponding publication can be billed; this means that costs are only reimbursed retrospectively after proof of the actually incurred costs has been submitted. The processing is carried out by the Art.Research department. In any case, the costs stated in the cost calculation submitted in advance may not be exceeded.
- Publication funding can be awarded a maximum of once per person per year.

Declaration of consent:

At the same time as submitting the application, the applicant undertakes:

- to use any funding only for the costs of the submitted publication project in accordance with its intended purpose or, in the event of any subsequent impracticability of publication, to repay any funding already received in full without being asked to do so,
- to affix the note "Published with the support of the University of Arts Linz".
- Proof of entry in the research database of the University of Arts Linz.

When and where should the application be submitted?

Submission is done via the submission system under <https://calls.kunstuni-linz.at>

- Applications can be submitted at any time. Applications must be received no later than two weeks before the quarterly award meeting in order to be considered. At the award meetings, the applications are decided in the form of a (non-binding) recommendation to the Rectorate. The final decision on the granting or non-granting of funding is made by the Rectorate. There is no entitlement to receive support. Further financial subsidies are to be announced. There is no possibility of double funding.

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- Vice-Rector for Teaching and the Arts
- Vice-Rector for Research
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- One representative of Art.Research, PhD Department
- One representative of Art.Research

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