

Traffic light status orange

Applicable from 27.02.2022 until 08.02.2022

Infection numbers are very high. Strict precautionary measures are introduced.

1. Use of university buildings

Access to university buildings requires a 2,5G certificate. This rule applies to everyone (university members, students and visitors):

A valid certificate requires proof of vaccination, recuperation, or a negative PCR test result for SARS-Cov-2. According to the current requirements introduced by the Ministry of Health, test samples must not have been taken more than 72 hours before entering the building (acc. to § 2 Abs. 2 Z. 3, 6. COVID-19-Schutzmaßnahmenverordnung, BGBl II Nr. 537/2021).

On work days, all university members can access the building between 8.30 and 18.30 (porter service hours) at the university entrances guarded by porters. Upon access, a valid 2,5G certificate must be produced.

In case PCR testing has not been available (e.g., no testing possibilities at place of residence/during work hours) or a PCR test has been taken but the result has not been returned in time due to exhausted lab capacities, a valid antigen test certificate (of the same day) may be used – if access to the university building is necessary. Antigen test kits can be collected and used at the university entrances guarded by porters. Results are valid for 24 hours.

Students and scholarship holders:

Access cards of students and scholarship holders who are fully vaccinated (1G) can be reactivated for access to the building and authorised rooms. You must reapply for activation for the time from 27 February 2022 at peter.lehner@ufg.at. Please submit your valid vaccination certificate. Cards will be activated for times outside porter service hours. If the pandemic situation requires it, activation may be revoked. Students without access card activation must leave the university buildings before 20:00.

Artistic-scientific staff and administrative staff:

Access cards of artistic-scientific staff and administrative staff are activated for times outside porter service hours.

General safety and hygiene regulations:

Strict compliance with hygiene regulations is mandatory in all buildings:

- Wear an FFP2 mask in the entire university building, especially during classes and in workshops.

- Persons with a medical certificate must not wear an FFP2 mask. They are still required to wear mouth and nose protection. If a workroom is occupied by only one person, mask-wearing is not mandatory.
- Ventilate rooms.
- Disinfect regularly.
- Comply with maximum room occupancy (shown on every door to seminar rooms, workshops and studios).

For the potential tracing of infection chains, you are required to use the locking system or the time-tracking system (access cards) to record your access to and presence in university buildings: Students, administrative staff and artistic-scientific staff must use their access cards for entering the building and each room.

Accordingly, attendance lists must be used at IFK and Tabakfabrik facilities.

2. Classes

Where possible, classes should be held as regular classes (personal attendance).

In order to reduce the risk of infection, wearing of FFP2 masks is mandatory during classes. Furthermore, regular (PCR or antigen) testing of all participants is advised.

Students who belong to an at-risk group or cannot attend classes due to the pandemic situation must receive the opportunity to attend class via distance-teaching or, if possible, to take the class during another semester.

3. Examinations

Examinations should be held regularly (personal attendance) in compliance with hygiene regulations. In exceptional cases, examinations may be held remotely.

Maximum room occupancy regulations must be followed.

4. Library

Lending services are available. The reading room is open (maximum occupancy: 15 people). All hygiene regulations must be followed, wearing of FFP2 masks is mandatory.

Library visitors must sign in at the porter's lodge (Hauptplatz 8) and produce a 2,5G certificate. Visitors are also required to wear an FFP2 mask.

Opening hours: Mon-Thu: 9:00-17:00, Fri: 9:00-15:00

5. Events

Events may take place after submission of a COVID safety concept (control of 2,5G certificates, room size, number of participants etc.). A complete concept must be drafted no later than three weeks before the event in consultation with exhibition and event management (sylvia.leitner@ufg.at).

Required safety measures correspond to the current pandemic situation as well as legal/official requirements.

Realisation of events requires prior approval of the rectorate.

6. Mobilities

Excursions may take place after approval by the Vice-Rector for Art and Teaching.

7. Administrative staff

Administrative staff continue to work in shifts until 18 March 2022. Employees alternate with telework (home-office) shifts where possible (depending on responsibilities). From 19 March 2022 until 8 April 2022, 50 % (guide number) of employees of each respective department should work from home as possible. From 9 April 2022, all administrative staff's personal presence will be the general rule again.

If telework is not possible, e.g., because of essential work which can only be carried out on site, strict compliance with hygiene and safety distance regulations is mandatory. In any case, telework must be organised in consultation with the responsible supervisor and the responsible member of the Rectorate. Artistic-scientific department and institute officers (Referent*innen) may choose telework if university operations allow and institute heads and the responsible members of the Rectorate agree. Anyone working from home must comply with time-tracking regulations and the guideline published in the news bulletin on 23 February 2022 ([Mitteilungsblatt Nr.25 Studienjahr 2021/2022](#)).

Personal service hours ('Parteienverkehr') are possible by appointment only. Compliance with 2,5G regulations is mandatory.

8. At-risk groups and persons with care responsibilities

At-risk groups are defined here:

<https://www.ris.bka.gv.at/GeltendeFassung.wxe?Abfrage=Bundesnormen&Gesetzesnummer=20011167>

Members of an at-risk group are requested to report to the HR department and submit a valid certificate.

If you have care duties due to a care facility being closed by official authorities or if you require a leave of absence due to voluntary care work at home, you may take advantage of extra care time opportunities until 31 March 2022. In this case, please report to the HR department.

9. Appeal for vaccination

Only a vaccination offers protection against severe courses of an infection. On this account, the Rectorate appeals to all university members to get vaccinated as soon as possible.

10. Instructions for (suspected) cases of infection

If symptoms of an infection occur at university:

- Patient calls 1450
- If severe symptoms occur (difficulty in breathing, high fever,...), the patient or an immediate contact person calls 144.
- Inform the rectorate (Ms Grogger: 0732 7898 2220, daniela.grogger@ufg.at).
- Isolate the patient immediately, give them mouth and nose protection, disinfect hands (use disinfectants or wash hands with soap).
- Follow medical instructions (given by a doctor/health authorities).

If symptoms of an infection occur at home:

- Contact the AGES coronavirus hotline (0800 555 621) for general questions.
- Patient calls 1450 in a suspected case of infection. If severe symptoms occur (difficulty in breathing, high fever,...), the patient or an immediate contact person calls 144.
- Patient informs the university (Ms Grogger: 0732 7898 2220, daniela.grogger@ufg.at).
- Patient self-isolates, makes a list of all recent personal contacts (if possible, including phone numbers and addresses).
- Follow medical instructions (given by doctor/health authorities).

Confirmation of a coronavirus infection

If an infection has been confirmed:

- Patient informs the university (Ms Grogger: 0732 7898 2220, daniela.grogger@ufg.at). In severe cases, municipal or state health authorities inform the university.
- Follow official instructions (municipal or state health authorities).

Download the detailed course of action for (suspected) cases of a coronavirus infection (PDF file)

If you have questions concerning COVID-19 regulations, please send an e-mail to krisenstab@ufg.at.